Arts and Sciences Council of Chairs

Thursday, February 12, 2015

9:00 – 10:30 am

245 Patterson Office Tower

1. Research Updates

Associate Dean Betty Lorch informed the group that the grants office is currently complete. Kyna Estes and Mary Boulton will work with the faculty as grants officers. Mary will work with the Thomas Hunt Morgan group and Kyna’s primary responsibilities will be for faculty in POT and Kastle. Kim Reeder will continue to work closely with the Psychology faculty as well.

Dr. Lorch urged the chairs to remind the faculty not to wait until the last minute to route the eIAF and proposals.

NIH is changing the standardized biosketch. Faculty will receive emails and directions on the changes.

The Conflict of Interest renewal documents are due in March.

1. UG Student Success

Associate Dean Anna Bosch asked the chairs to please email her a list of things their departments are doing to increase student success and retention.

1. Grade Distribution charts, Fall 2014

Dean Kornbluh emailed the charts to the chairs. Several were shocked there was not a standard bell curve and that there are common themes across the campus. There was further discussion regarding the +/- system and how that might affect the scores for our students.

1. Staff Evaluations

Assistant Dean Kirsten Turner reminded the group that the Staff Evaluations are due March 2. If chairs have questions, they should please contact Brad Harrington or Kirsten Turner.

1. Provost Forums

The University is hosting the Provost candidates open forums this week. The Dean encouraged the chairs to attend and to ask their faculty to show interest as well.

1. Associate Dean for International Affairs

Dean Kornbluh handed out a revised job description and call for application for the Associate Dean for International Affairs positions. He informed the group that he met with the IS steering committee, executive committee, Susan Carvalho, and Beth Barnes regarding this position. The Deans office and these groups believe the position is necessary and several other colleges have a dedicate person in this role. His goal is for the faculty in the IS to become more involved and the program to grow.